

**IN THE MUNICIPAL COURT OF MANSFIELD, OHIO**

STATE/CITY/VILLAGE : Case No. \_\_\_\_\_  
Plaintiff : JUDGE \_\_\_\_\_  
vs. : **APPLICATION TO SEAL**  
\_\_\_\_\_ : **RECORDS**  
Defendant :  
.....

Now comes Defendant, who respectfully applies to this Court for an order sealing the record of Defendant's conviction. Said application is made pursuant R.C. 2953.31, *et seq.* Defendant submits the following contact and identification information:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
D.O.B.: \_\_\_\_\_  
Last 4 SSN: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Defendant further states that the following information regarding names and counties of residence is true, accurate, and complete:

Aliases, maiden names, and name changes since age 18: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All cities/villages/states you have lived in since age 18: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Defendant further states that the following information regarding the charge that he/she wants sealed is true, accurate, and complete:

Charges: \_\_\_\_\_  
Date of conviction: \_\_\_\_\_  
Date of incarceration: \_\_\_\_\_  
Date released from probation: \_\_\_\_\_

Defendant further states that the following information regarding **other unsealed crimes** is true, accurate, and complete:

Case No.: \_\_\_\_\_  
Court: \_\_\_\_\_  
Charges: \_\_\_\_\_  
Date of conviction: \_\_\_\_\_

Case No.: \_\_\_\_\_  
Court: \_\_\_\_\_  
Charges: \_\_\_\_\_  
Date of conviction: \_\_\_\_\_

(ATTACH ADDITIONAL SHEETS IF NECESSARY.)

Defendant states that he/she has **no other pending criminal charges**. Defendant further states that all fines fees, court costs and restitution have been paid in full in this case, as well as any other criminal cases. Defendant further states that he/she does not currently owe any monetary amount in this case, nor any other criminal case.

Defendant further states that he/she has been rehabilitated. Defendant provides the following additional information regarding why his/her record should be sealed:

---

---

---

---

---

Respectfully submitted,

---

Defendant