



# DAVE YOST

OHIO ATTORNEY GENERAL



Ohio Bureau of Criminal  
Investigation  
Office 740-845-2100  
Fax 855-527-1575

1560 St. Rt. 56 SW, P.O. Box 365  
London, OH 43140  
www.OhioAttorneyGeneral.gov

## TO ALL POLICE DEPARTMENTS, SHERIFF'S OFFICES & CLERKS OF COURTS

### RE: SEALING AND/OR EXPUNGEMENTS

When submitting court orders for Sealing or Expungement of an arrest, BCI requests this form be completed and attached to the court order to assure accuracy of our records.

Defendant's Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Arresting Agency: \_\_\_\_\_ Arrest No.: \_\_\_\_\_

Arrest Charge: \_\_\_\_\_ Date of Arrest: \_\_\_\_\_

Felony: \_\_\_\_\_ Misdemeanor: \_\_\_\_\_ ITN: \_\_\_\_\_

DNA Collected: Yes  OR No

Ohio BCI No.: \_\_\_\_\_ FBI No.: \_\_\_\_\_

Common Pleas/Juvenile Court Case No.: \_\_\_\_\_

Municipal Court Case No.: \_\_\_\_\_

Conviction  Dismissal  Juvenile

Conviction Charge: \_\_\_\_\_

Final Disposition of Conviction/Adjudication: \_\_\_\_\_

Send by Fax to the Attention of: **Identification Section**

Or by email to: **[Expungement.Submissions@ohioattorneygeneral.gov](mailto:Expungement.Submissions@ohioattorneygeneral.gov)**